

Withdrawal of Studies

Use this form if you wish to withdraw from the course you are currently enrolled in.

Please fill in all the tables below except the last one titled "For office use".

Student details

First name	
Surname	
Email	
USI	
Telephone	
Mobile	
Address in Australia	
Overseas address	
Postal address	
Agent details (if applicable)	
DOB	
Gender	
Nationality	
Visa end date	

Current enrolment

Course name and code	
Course start date	
Course end date	
Next course with MI (if applicable)	
Next course start date	
Next course end date	

You must contact the Department of Immigration and Citizenship (DIBP) for visa information before submitting this form. Contact DIBP by phone on 131 881 or through their website at www.immi.gov.au

Requested change



Have you received advice from a MI staff member?

If yes, from who? If not, we urge you to approach a staff member and consult them.

Requested end date

Reason for withdrawal

Student declaration:

- I confirm that I understand that further consultation is available from Mindroom Innovation’s trainers, client services and / or directors.
- I understand that a cancellation will affect my student visa.
- I hereby apply to cancel my course of study and acknowledge that this application will be processed in accordance with the Mindroom Innovation’s Deferral, Suspension and Cancellation Policy, which I have read and understood.

Date: _____

Signature: _____

<i>Office use only</i>	
Application received by	
Application reviewed by	
Outcome	
Reason (if declined)	
Actioned in (i.e. PRISMS, aXcelerate)	
Student advised	
Agent advised	
Trainer advised	
Approver signature	
Approval date	